

Department of Public Health
and Human Services

Section:
RESOURCES

SUPPLEMENTAL NUTRITION ASSISTANCE
PROGRAM (SNAP)

Subject:
Overview

Supersedes: FS 400 (10/01/07)

References: 7 CFR 273.8; 7 CFR 273.10(b); 7 CFR 273.12(a)(3)

► **GENERAL RULE** -- The filing unit's resource eligibility is determined by evaluating the resources of each member who is coded on FS SEPA 'DF/IF', 'DQ/DR', 'DQ/FF', or 'DQ/OT'. All resources owned by these individuals must be evaluated for ownership, accessibility, value, and exclusion status.

Resource eligibility is determined by evaluating the household's current and anticipated circumstances based on reasonable expectations and knowledge of its financial circumstances. The result accurately reflects all facts and the projection of resource eligibility through the certification or six month report period.

► **RESOURCES OF
CATEGORICALLY
AND EXPANDED
CATEGORICALLY
ELIGIBLE**

Resources for **categorically eligible (CE) individuals and households** are excluded (SNAP 304-1). The OPA Case Manager must enter a 'Y' indicator on the EXRF screen for categorically eligible households. When the household is no longer categorically eligible, the OPA Case Manager must change the 'Y' indicator on EXRF.

Resources for **expanded categorically eligible (ECE) individuals and households** are excluded (SNAP 304-2). The OPA Case Manager must enter a 'Y' indicator on the EXRF screen for expanded categorically eligible households. When the household is no longer expanded categorically eligible, the OPA Case Manager must change the 'Y' indicator on EXRF.

► **RESOURCE
LIMITS**

The maximum allowable resources including both liquid and non-liquid resources of all household members who are coded 'DF/IF', 'DQ/DR', 'DQ/FF', or 'DQ/OT' are subject to \$2,000 resource limit.

**DATE OF
RESOURCE
ELIGIBILITY
APPLICATION/
RECERTIFICATION**

Resources available at the time the household is interviewed are used to make the resource determination. Changes in resources that occur or are reported after the interview but prior to the approval or denial of the application/recertification are disregarded for the month of application. The changes must be considered in determining resource eligibility for the second month's benefit unless the second month's benefit was already issued or time lines do not allow for an adverse action notice to be sent to the household (FS 104-1).



Example 1: Household applies for SNAP benefits and Medicaid on July 1st and is interviewed on July 7th. The household is not CE or ECE eligible due to a household member being disqualified for a SNAP IPV. The IPV disqualified member's resources on July 7th are \$3,200. Before the OPA Case Manager denies the application, the household verifies their resources are \$1,500 as of July 22nd.

Since resources are within the allowable limit within 30 days of application, the household must be interviewed and resource eligibility determined as of the new interview date. SNAP benefits are prorated from the date the household re-signs the application, and the application is date-stamped again on July 22nd.

The OPA Case Manager sends a notice of denial for the July 1st application date, and a notice of approval for the July 22nd application. The notices cannot be combined but can be sent to the household on the same day.

The Medicaid application is approved for the month of July if the household verifies the change in resources and is otherwise eligible.

CURRENT MONTH INCOME

Income received in the month is excluded as a resource in the month it is received. If the income is deposited into a bank account, it is excluded as a resource in the month received but is countable for future months.

TEAMS CODING

All resources, even if they are excluded per policy, are entered on the appropriate TEAMS screens (FIAC, LIAS, OTAS, and VEHI). Enter all resource data for each filing unit member using the appropriate type codes. Some type codes are program specific and resource data may have to be entered more than once with different type codes for TEAMS to count it appropriately for each program. TEAMS processes the resource data entered and displays the countable resource determination amount on EXRF.

When changes are made to the financial screens, eligibility must be redetermined by entering through EXRF. If benefits are authorized for the current benefit month, changes to the financial screens will deauthorize the benefit requiring the OPA Case Manager to authorize the benefit again.

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